



SRMUN, Inc

Email: sg_atlanta@srmun.org or sg_charlotte@srmun.org

Committee Staff Application

Name

Mailing Address

E-Mail Address

Phone Number

Position Applied For (if both,
please rank preference)

- Director
- Assistant Director
- Conference Services Assistant

Year in School

- Freshman
- Sophomore
- Junior
- Senior
- Graduate Student
- Working Professional

Expected Graduation (Semester/Year)

College or University :

SRMUN Staff/Board Reference:

**All applications should be submitted to
Conference Services before closing
ceremonies.**

Job Description:

The substantive staff of SRMUN Inc. remains the backbone of the conference. Staff is generally hired in late January to early February. In conjunction with the Directors-General, both Directors and Assistant Directors will select committee topics and compose topic outlines, summaries, background guides and updates. The writing process typically begins in March and continues throughout the summer, growing more increasingly more intensive. Directors must attend a staff-training weekend usually scheduled in July. In the early fall, committee staff composes updates and evaluates position papers. At the conference Directors and Assistant Directors serve as the chief substantive officers of their committees, facilitating the learning process obtain at SRMUN. Although previous Chair or Rapporteur experience is preferred, it is not required. ***This is a full year commitment. Please carefully consider this before applying for SRMUN Staff.***

*****You may be asked to submit a writing sample as part of the application process. Details will be provided by the Executive Staff.*****

Please type your answers to the following questions:

- 1. Please discuss your Model UN Experience, including SRMUN. Include years of participation, positions held, committee assignments, and awards won:**
- 2) Please discuss your international affairs experience, both in college/university classes and through personal experiences. Please also discuss your international affairs areas of interests and expertise. If applicable, include both regional interests and specific topics (i.e. security, gender issues, human rights, China, the Middle East, etc.)**
- 3) Aside from Model UN, what other leadership experience do you have? Please list positions held and responsibilities involved.**
- 4) Why do you wish to serve as part of SRMUN staff? Why are you an ideal candidate for the position for which you applied?**
- 5) The work of Directors and Assistant Directors takes a great deal of time and effort on your part – overviews, background guides, updates. Please discuss your time management skills. What will you do if you cannot meet a set deadline?**
- 6) Please answer the following hypothetical situations to the best of your ability:**
 - a) A group of frustrated delegates in your committee approaches you to ask when their working paper will be finished being reviewed by the dais. Despite your best efforts there is a backlog of working papers for you to review. Explain how you would address the situation.***
 - b) An upset faculty member approaches you and accuses you of showing favoritism to some of the delegates within your committee (not his/her delegates). Explain how you will handle this situation.***